

Decisions of the Performance and Contract Management Committee

4 July 2017

Members Present:-

Councillor Anthony Finn (Chairman)
Councillor Sury Khatri (Vice-Chairman)

Councillor Shimon Ryde
Councillor Peter Zinkin
Councillor John Marshall
Councillor Joan Scannell
Councillor Kathy Levine

Councillor Brayne
Councillor Geof Cooke
Councillor Barry Rawlings
Councillor Arjun Mittra

1. MINUTES OF THE PREVIOUS MEETING

The Chairman of the Committee, Councillor Anthony Finn welcomed all attendants to the meeting.

Following adoption of the Committee Membership at Annual Council, the Chairman also welcomed Councillor Joan Scannell and Councillor Barry Rawlings to the Committee.

Subject to the correction on page 1 of the minutes, to delete the below wording, it was RESOLVED that the minutes of the previous meeting held on 27th February 2017, be agreed as a correct record.

Councillor	Agenda Item(s)	Interests Declared
John Marshall	7	Non-pecuniary interest by virtue of being a School Governor at various schools in Barnet.

2. ABSENCE OF MEMBERS

None.

3. DECLARATIONS OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

The following interests were declared at the meeting:

Councillor	Agenda item(s)	Interests declared
John Marshall	7-9	Non-pecuniary interest by virtue of being a Council appointed Director for Barnet Group, Your Choice

		Barnet and Barnet Homes.
Arjun Mittra	7-9	Non-pecuniary interest by virtue of being tenant of Barnet Homes, currently working for the GLA and a member of the London Fire Brigade.
Jess Brayne	7	Non-pecuniary interest by virtue of being a leasehold tenant together with her partner of Barnet Homes
Kathy Levine	7, 8	Non-pecuniary interest by virtue of being a Governor at Monkfrith School.
Arjun Mittra	7, 8	Non-pecuniary interest as parent manages a nursery.
Peter Zinkin	7, 8	Non-pecuniary interest by virtue of working with a charity to set up a nursery.

4. REPORT OF THE MONITORING OFFICER (IF ANY)

None.

5. PUBLIC QUESTIONS AND COMMENTS (IF ANY)

A public comment was made by Mr Jeff Raphael. The Committee noted the oral representation from Mr Raphael.

No public questions were received.

6. MEMBERS' ITEMS (IF ANY)

a) MEMBER'S ITEM - COUNCILLOR COOKE

Councillor Geof Cooke introduced the Member's item in his name. Councillor Cooke suggested that a report be brought to this Committee setting any performance issues relating to this item.

The Chairman welcomed James Mass, Community and Wellbeing Assistant Director. Mr Mass briefed the Committee about the services provided under the contract. The

Committee requested to receive information about the way surveys had been conducted and the complaint handling procedure in place.

Following discussion, the Committee **RESOLVED:**

That an item is reported to this Committee setting out the performance of the service and the Barnet CAB contract as instructed by the Committee.

7. QUARTER 4/END OF YEAR PERFORMANCE MONITORING REPORT 2016/17

The Chairman introduced the report and welcomed Lindsey Hyde, Strategic Lead Performance and Programmes who presented the report. The Committee referred to the CSG redefined KPI's 29 and 30 and it was agreed that a list of the updated KPI's be circulated to the Committee.

In relation to the issue of contamination, it was noted that the contamination plan is in place and there has been an improvement in contamination figures. The plan has been designed following an increase in contamination loads.

It was **RESOLVED:**

- 1. The Committee scrutinised the performance of services, especially in relation to delivering the Corporate Plan, and (if necessary) make recommendations to other relevant committees on the policy and commissioning implications.**
- 2. The Committee noted the 2016/17 revenue outturn position, as detailed in paragraph 1.6.**
- 3. The Committee noted the additions and deletions (which include virements) and accelerations and slippages in the capital programme, as detailed in paragraph 1.9.**
- 4. The Committee noted the savings delivered in 2016/17, as detailed in paragraph 1.11.**
- 5. The Committee noted the agency costs for 2016/17, as detailed in paragraph 1.15.**
- 6. The Committee noted the treasury position outlined in paragraph 1.29.**

8. NEW FORMAT FOR PERFORMANCE MONITORING REPORT

The Chairman welcomed the new format for the Performance Monitoring report.

Following a request from Councillor Brayne, it was agreed that Officers consult with Councillor Brayne to ensure that the new performance report format is reader-friendly. The Chairman also welcomed other Councillors to contact Officers about comments relating to the new report format. **(Action)**

For contracts that are not reported to the Committee as part of the report, Members instructed Officers to develop a methodology for reporting contracts to the Committee by exception. **(Action)**

In relation to Highways repair works, the Committee were updated about the approach taken to inform residents throughout the process. Members also heard about the process for responding to Highways issues which is prioritised according to the type of call raised.

With reference to page 229 of the agenda, the Committee asked for GLA-linked data pertaining to the affordable housing figures. **(Action)**

The Committee commended the work of the Corporate Anti-Fraud Team (CAFT) for investigating and successfully prosecuting cases.

It was **RESOLVED** that:

The Committee approved the proposed new format for the Performance Monitoring Report.

9. RISK MANAGEMENT UPDATE

The Chairman welcomed the Risk Management update report which was requested by the Committee at its previous meeting on 27 February 2017.

Lindsey Hyde, Strategic Lead Performance and Programmes presented the report. Ms Hyde noted that the risk register is a live document which is updated regularly. She briefed the Committee about the strategic and escalated service risks and the measures taken to manage the risks.

The Committee noted that following the Grenfell Tower incident a new risk STR019 Fire health and safety has been added to the strategic risk register.

The Chairman welcomed Elliott Sweetman, Director of Operations Barnet Homes. Mr Sweetman informed the Committee about the work that has been undertaken since the Grenfell Tower incident, involving testing of samples of building material.

The Committee also heard about the fire risk assessments carried out in partnership with the Fire Brigade. Mr Sweetman stated that at certain locations fire safety checks are being carried out on a continual basis. As part of the programme of works, the Committee heard that a number of cladding panels would be removed and that the work will be carried out on a continual basis.

In relation to non-Council buildings, the Committee heard about the intentions consult with building planners and spread awareness about fire safety risk assessments and best guidance.

The Committee noted the updates and commended the actions taken.

The Chairman thanked the Committee for the discussion and noted the importance of regularly reviewing the risk data and the measures being taken to manage the council's key strategic risks.

It was **RESOLVED** that:

The Committee noted the high level risks and commented as above on the mitigating actions being taken to manage the council's risks.

10. KEY PERFORMANCE MEASURES FOR THE BARNET WITH CAMBRIDGE EDUCATION PARTNERSHIP 2016/17

The Chairman introduced the report and welcomed Ian Harrison, Education and Skills Director to present the paper.

Mr Harrison stated that since the start of the strategic partnership in April 2016, Cambridge Education has brought external expertise to the services which are continuing to perform well. This in turn has helped to make efficiency savings. Mr Harrison noted that the aim is to continue to make savings through efficiencies and growth.

The following motion was moved, seconded and adopted by the Committee to change the recommendation to read:

"That the Performance and Contract Management Committee note the success and welcomed the 2016/17 outcomes for the key performance measures of the strategic partnership with Cambridge Education."

The motion was declared carried and became the substantive motion. It was therefore **RESOLVED:**

That the Performance and Contract Management Committee noted the success and welcomed the 2016/17 outcomes for the key performance measures of the strategic partnership with Cambridge Education.

11. AFFORDABLE HOUSING DELIVERY

The Chairman introduced the report which was requested by the Committee at its meeting in January 2017. The report informs the Committee about the affordable housing target, the methodology used for amount of affordable housing delivered and the performance against it.

Emma Watson Head of Strategic Planning and Paul Shipway Strategic Housing Lead joined the table and presented the report. Following a query from the Committee, Ms Watson noted that it is important to review the data over the long term in order to form a better image of the overall performance.

The Committee requested that future reports include details of affordable housing schemes included in the GLA planning data. **(Action)**

It was requested that following publication the 2015-16 GLA data, Officers circulate an update to the information set out in Appendix B, page 233 of the agenda. **(Action)**

Councillor Barry Rawlings moved a motion which was seconded to amend the wording of the recommendation to read:

"That the Committee notes the disappointing figures in the report and the information set out in Appendix 1."

In relation to the motion, the votes were declared as follows:

For	5
Against	6
Abstentions	0

The motion was therefore declared lost. The Committee moved to the recommendation as set out in the report.

It was **RESOLVED:**

That the Committee noted the report and the information set out in Appendix 1.

12. COMMITTEE FORWARD WORK PROGRAMME

The Committee noted the items on the Forward Work Programme which will include a report as requested under item 6a by the Committee during this meeting.

RESOLVED:

That the Committee considered and commented on the items included in the 2017 work programme in Appendix A.

13. ANY OTHER ITEMS THAT THE CHAIRMAN DECIDES ARE URGENT

There were none.

The meeting finished at 9.50 pm